



Scott Walker, Governor
Dave Ross, Secretary

July 8, 2015

William Burns, Administrator
City of Verona
111 Lincoln St.
Verona, WI 53593

Re: Appointed Agent Status

Dear Mr. Burns:

I am pleased to inform you that the your municipality has been delegated additional commercial building code enforcement authority, in accordance with s. SPS 361.61, to consider and grant petitions for variance. An exception to this delegation is that the Department of Safety and Professional Services retains jurisdiction for plan review, inspection and variances of all state-owned buildings.

We will periodically monitor municipalities and request activity reports to ensure that our delegated responsibilities are being properly fulfilled by the municipality. We do require that delegated municipal code officials attend agency-approved continuing education to maintain their certification. Municipalities are always free to relinquish their delegated authority at any time with proper notice.

I understand that Brian Flannery will be the primary code official responsible for enforcement and has the proper certification to do so. Your code official's contact information is:

Mailing Address: 111 Lincoln St., Verona, WI 53593
Telephone: (608)845-0963
E-mail: brian.flannery@ci.verona.wi.us

Please contact Peggy Thran at (608)267-9706 or Peggy.Thran@wisconsin.gov with changes in your contact information.

Our building inspection deputy for your area, Steve Gothard, (608)255-0568, will be contacting your code official in the near future to discuss transitional and coordination issues.

The Division of Industry Services looks forward to working with you.

Sincerely,

Jeff Weigand
Division Administrator

cc: Steve Gothard
Brian Ferris
Robin Zentner